

Steering Committee Conference Call Minutes from April 21, 2005. Please note any revisions/omissions to Tom Green, ipmworks@ipminstitute.org

Participating: Elaine Wolff, Tom Green

1. Program committee: Close to 70 session proposals submitted by the deadline, sessions available for viewing on the symposium admin site at <http://www.ncipmc.org/symposium/admin/>; username: ipmsymp, password: progdata

Program/steering committee will review, consolidate duplicates, identify topics not covered and potential organizers, begin putting tentative schedule together to assess space needs. May want a policy re no duplicate presentations - some presenters are listed for the same topic in more than one session. Send your feedback to Margaret Appleby.

2. Meeting room availability. Five groups have asked for space Sunday, Monday or Tuesday/Wednesday evening or Thursday afternoon. Additional rooms will be offered to exhibitors/sponsors in the announcement to go out this month.

3. St. Louis visit: Tom Green and Margaret Appleby visited the Adams Mark, Missouri Botanical Garden and St. Louis Zoo and Insectarium. Hotel accommodations look excellent; all meeting rooms are on one floor except for one that may not be needed. Plenary ballroom to be converted to poster/reception area after the plenary. Exhibits to be in pre-convene area and poster/reception room if needed.

Climatron at Botanical Garden may be a good site for a field trip - manager is willing, good IPM program in place. Insectarium and zoo might be an opportunity for a Monday eve opening reception, with tours of the Insectarium and presentation on the IPM program and conservation program (burying beetles and others) ongoing. Need to find a sponsor.

4. Finance/Exhibits: To put out detailed announcement with map of possible exhibitor locations this month. Need to find sponsors for Tuesday lunch and Monday eve reception.

5. Next call: Thursday, June 16, 10:30 Central.