

Steering Committee Conference Call Minutes from July 21, 2005. Please note any revisions/omissions to Tom Green, ipmworks@ipminstitute.org

Participating: Margaret Appleby, Tom Green, Sue Ratcliffe, Jennifer Vollmer, Elaine Wolff, Jim Van Kirk

1. Exhibits/Finance Committee: Excellent progress is being made towards our overall budget of \$228,000. Of that amount, \$115,000 is our goal for sponsorships. We stand at \$67,500 in contributions and commitments received with some serious work left to do. We reviewed prospects and made assignments for followup.

Here are sponsors to date, please thank them at every opportunity:

Gold (\$5000 and up)

Crop Life

US AID

USDA APHIS

USDA ARS Office of Pest Management Policy

USDA CSREES Regional IPM Centers

US Forest Service

Silver (\$1000 to \$4999)

Agraquest

General Mills/Green Giant

Gerber

NSF Center for IPM

Send any ideas for additional contacts to Tom Green.

Exhibit layout is awaiting confirmation from the hotel. First option will go to major sponsors (\$1000 and up), second to past exhibitors and third to new exhibitors.

2. Program committee – Sue R is generating notification letters to session organizers which will include the reimbursement policy. Organizers will have a month to confirm intentions and another month to finalize session details.

The call for posters is due out October 1.

The program committee will organize a bus trip/IPM tour option to the St. Louis Botanical Garden for Wed AM, with return by 9 AM. Elaine will arrange transport. Audubon Intl will organize a bust trip option to a golf course in their sanctuary program – Elaine will arrange transport. There will be a nominal fee for these trips to help nail down numbers for transport needs.

3. Media Committee – Tom G will follow up with Sherry G re a short email note to go

out to the list next week covering: reminder to mark your calendar; session organizer notification going out; list some of the interesting topics proposed; call for posters to go out Oct. 1; sponsorship and exhibit opportunities still available, list of current sponsors.

4. Next call, Thurs, Aug 18, 10:30 Central.